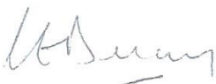




## Mobile Policy

|                       |                                                                                      |
|-----------------------|--------------------------------------------------------------------------------------|
| Signed:               |  |
| Chair of Trust Board: | Claire Delaney                                                                       |
| Approved:             | September 2026                                                                       |
| Review Period:        | Annually                                                                             |
| Review Date:          | September 2027                                                                       |

## **1. Bellevue Place Education Trust – Our commitment**

### **Learn, Enjoy, Succeed**

BPET is a growing family of autonomous schools that strive for excellence for the communities they serve. Our staff are empowered to balance academic rigour and curricular breadth to inspire confidence, creativity and respect. Our pupils are at the heart of everything we do as to LEARN, ENJOY and SUCCEED.

#### **LEARN**

We offer a breadth and ambition of provision that supports an exceptional academic education, nurturing every child's learning journey – regardless of ability, background or special educational needs – and helping them develop a lifelong passion for learning.

#### **ENJOY**

We believe learning should be enjoyable, and that through this enjoyment children develop life-long learning habits. We achieve this by creating opportunities for all children to reach their full potential at school, and to enjoy school life – helping to ensure pupils grow into happy, independent and confident learners.

#### **SUCCEED**

We strive for excellence, aiming to ignite ambition, aspiration, pride and a desire to contribute to society. We prepare our pupils to approach life with confidence, purpose and integrity.

Working together: the BPET way

We achieve far more by learning, supporting and collaborating within and across our network of schools and communities. We do so with an unwavering and shared commitment to equality, diversity, inclusion, and respect.

## **2. Introduction**

- 2.1. Bellevue Place Education Trust's ("the Trust") strategy is aimed at creating a culture with high expectations of behaviour and establishing calm, safe, and supportive environments conducive to learning across its schools.
- 2.2. This policy outlines the requirement that pupils will not have access to a mobile phone during school time. In drawing it up, the Trust has considered the Department for Education's statutory guidance on mobile phones.
- 2.3. This policy should be read in conjunction with the behaviour policy, child protection policy and acceptable use of IT policy, all of which can be found on the Trust's website. It will be reviewed annually by the board of trustees.

## **3. Aims and objectives**

By establishing a mobile phone-free environment, the Trust and its schools aims to:

- Protect the wellbeing, mental health, and online safety of all pupils and staff.
- Provide an ethos and environment within which everyone feels safe.
- Safeguard pupils from harmful online content, exploitation and child-on-child abuse facilitated through mobile devices.

- Encourage pupils to see a mobile phone-free environment as desirable and valuable, creating intrinsic motivation to support the school culture.
- Support staff in consistently enforcing expectations and modelling responsible behaviour around technology.
- Comply with the Trust's legal duties, including under the Equality Act 2010 and the Children and Families Act 2014.

#### **4. Application of policy**

- 4.1. References to mobile phones in this policy should also be taken to refer to other communications and smart technology which Braywick Court School has decided to include, including smart watches, wireless earbuds connected to a mobile phone, and any other device with the ability to send and/or receive notifications or messages via mobile phone networks or the ability to record audio and/or video. Further detail on the scope of the policy is set out in the Annex.
- 4.2. This policy applies to all pupils on roll. It also applies to all adults on site, including staff, governors, and volunteers, in so far as the provisions concerning role modelling apply (see section 4.4). It applies:
- On Braywick Court School premises during the school day, including during lessons, the time between lessons, breaktimes, and lunchtime.
  - On school organised trips and residential visits (see also section 9).
  - In any context where a pupil is wearing school uniform or is otherwise identifiable as a pupil of the school.

#### **5. Roles and responsibilities**

All members of the school community are expected to follow this policy and treat one another with dignity, kindness, and respect. Roles, responsibilities, and expectations of each section of the Trust community are set out in detail below.

##### **5.1. Board of trustees**

The trustees will work with the central team to set the ethos and a set of core values that promote high standards of expected behaviour from pupils attending its schools. Trustees will monitor and evaluate the impact of the policy and will hold the CEO and headteachers to account for its implementation.

##### **5.2. The chief executive officer**

The CEO will ensure that this policy is applied consistently across BPET and will report back to the trustees on educational outcomes, behaviour management, support strategies, and early intervention for pupils requiring additional support.

##### **5.3. Headteacher**

The Headteacher, with support from their senior leadership team, will ensure that staff are supported and up to date with policy changes. They will monitor how staff implement this policy to ensure sanctions are applied fairly and consistently, and that searches are carried out lawfully.

#### 5.4. **Staff**

All staff will:

- Consistently enforce this policy in a fair, proportionate, and non-discriminatory manner, taking account of any adaptations or reasonable adjustments agreed for individual pupils.
- Staff should not use their own mobile phone for personal reasons in front of pupils throughout the school day.
- Confiscate mobile phones and devices in accordance with section 6 of this policy where a pupil breaches this policy.
- Record all confiscations and sanctions in accordance with the school's behaviour recording system CPOMS.
- Make reasonable adjustments for disabled pupils, as required.

#### 5.5. **Parents**

Parents have an important role in supporting the school's policy on prohibiting the use of mobile phones. Parents are expected to:

- Support the school in the application and enforcement of this policy.
- Where they need to contact their child during the school day, contact the school office rather than the pupil's mobile phone directly, where staff will be aware of the school's policy on relaying messages and facilitating contact.
- Inform the school in writing of any medical condition, disability, or other exceptional circumstance that may require their child to access a mobile phone during the school day (see section 8).

#### 5.6. **Pupils**

All pupils are expected to:

- Comply with the approach set out in section 5 of this policy.
- Not use or display a mobile phone or device covered by this policy during the school day, unless expressly authorised to do so under an agreed adaptation (see section 8).
- Understand the risks associated with the use of mobile phones.
- Hand over a device immediately when asked to do so by a member of staff.
- Not attempt to circumvent this policy, including by concealing a device or passing it to another pupil.

### 6. **Prohibiting use**

- 6.1. Braywick Court School is a Smartphone Free school. Pupils may bring non smart mobile phones or devices within the scope of this policy onto academy premises but must secure them by handing them into the Office at the start of the school day. Phones must remain secured throughout the entire school day, including during lessons, the time between lessons, breaktimes and lunchtime.

6.2. Pupils will hand their phone to the Operations Manager at the start of each school day. Phones will be stored securely in the school office. Phones will be returned to pupils at the end of the school day.

6.3. Any phone which is seen or heard during the school day, including vibrating, ringing, or being physically handled outside the locker or designated hand-in point, will be confiscated immediately in accordance with section 6.

## **7. Sanctions & confiscation**

7.1. Schools can use a range of sanctions for breaching the mobile phone policy appropriate to their context, including confiscation as set out in the behaviour policy. All sanctions will be proportionate to the circumstances, and due consideration will be given to the pupil's age, any SEND, and any agreed adaptations under section 8.

## **8. Searching**

8.1. The headteacher and staff authorised by them have a statutory power to search a pupil or their possessions where they have reasonable grounds to suspect that the pupil is in possession of a prohibited item, or any item identified in the school rules as an item that may be searched for. Details are set out in the behaviour policy, however, mobile phones and similar devices within the scope of this policy are identified as items that may be searched for.

## **9. Adaptions and reasonable adjustments**

9.1. Whilst Braywick Court School prohibits the use of mobile phones throughout the school day to reduce distraction and disruption; we will consider and make reasonable adjustments where necessary under the Equality Act 2010.

9.2. There may be other exceptional circumstances where adaptations to this policy for specific pupils may be made, however, these are expected to be genuinely exceptional. This section does not provide an exhaustive list of exceptional circumstances, and the academy will assess each case on its own merits.

## **10. Outside of the school day**

10.1. Where pupils are taking part in school-organised activities outside the normal school day on school premises (such as after-school clubs or school trips), this policy will apply unless the member of staff leading the activity has expressly confirmed otherwise for a specific and legitimate educational purpose.

## **11. Complaints and review**

11.1. If parents have any concerns or complaints over the application or implementation of this policy, they should raise their concerns with a staff member or the headteacher in the first instance.

11.2. Any parent who believes that this policy has been applied unlawfully, or that a reasonable adjustment has been wrongly refused, may raise a complaint through BPET's complaints procedure.

| Device type                                                 | In scope?                  |
|-------------------------------------------------------------|----------------------------|
| Mobile phone (smartphone or otherwise)                      | Yes                        |
| Smart watch with mobile connectivity                        | Yes                        |
| Wireless earbuds/headphones connected to a mobile phone     | Yes                        |
| Personal tablet/iPad with mobile connectivity (SIM-enabled) | Yes                        |
| Personal tablet/iPad (Wi-Fi only)                           | [Yes/No - see BYOD policy] |
| School-issued device                                        | No                         |
| Medical monitoring device                                   | No - subject to section 8  |